

# FOREST OF DEAN TRUST POLICY

**Policy: Provider Access Policy Statement (Dene Magna School and Sixth Form)**

(Careers; and replaces Baker's Clause Statement)

**Date: July 2023**

**Review Date: July 2025**

**Authorised by Trustees**

**Date: 11<sup>th</sup> July 2023**



## Contents

1. Aims	1
2. Statutory requirements	1
3. Student entitlement	3
4. Management of provider access requests	3
5. Previous providers	5
6. Pupil destinations	8
7. Complaints	8
8. Links to other policies	8
9. Monitoring arrangements	8

## 1. Aims

This policy statement aims to set out our school's arrangements for managing the access of education and training providers to students for the purpose of giving them information about their offer. It sets out:

- Procedures in relation to requests for access
- The grounds for granting and refusing requests for access
- Details of premises or facilities to be provided to a person who is given access

## 2. Statutory requirements

Schools are required to ensure that there is an opportunity for a range of education and training providers to access students in years 8 to 13 for the purposes of informing them about approved technical education, qualifications or apprenticeships.

Schools must provide a minimum of 6 encounters with technical education or training providers to all pupils in years 8 to 13 (see more detail in section 2.1 below).

Schools must also have a policy statement that outlines the circumstances in which education and training providers will be given access to these students.

This is outlined in section 42B of the [Education Act 1997](#), the [Skills and Post-16 Act 2022](#) and on page 43 of guidance from the Department for Education (DfE) on [careers guidance and access for education and training providers](#).

This policy shows how our school complies with these requirements.

## **2.1 The 6 encounters schools must offer to all pupils in years 8 to 13**

Schools must offer:

### **Year 8 and 9**

- 2 encounters for pupils during the 'first key phase' (year 8 or 9)
- All pupils must attend
- Encounters can take place any time during year 8, and between 1 September and 28 February during year 9.

### **Year 10 and 11**

- 2 encounters for pupils during the 'second key phase' (year 10 or 11)
- All pupils must attend
- Encounters can take place any time during year 10, and between 1 September and 28 February during year 11.

### **Year 12 and 13**

- 2 encounters for pupils during the 'third key phase' (year 12 or 13)
- Pupils can choose to attend
- Encounters can take place any time during year 12, and between 1 September and 28 February during year 13

These encounters must happen for a reasonable period of time during the standard school day. Schools can continue to provide complementary experiences, but encounters outside of school hours won't count towards these requirements.

Schools must ask each provider to provide the following information as a minimum:

- Information about the provider and the approved qualifications or apprenticeships they offer
- Information about what careers those qualifications and apprenticeships can lead to
- What learning or training with the provider is like
- Answers to any questions from pupils

Please see our Careers Programme which details these encounters:

<https://www.denemagna.co.uk/page/?title=Careers+Programme+2022%2D23&pid=704>

All employers are briefed by the Careers Lead or Event Organisers on the information they must provide. Feedback from students is sought following each event. All events are logged onto Compass+, our evaluation tool.

## **2.2 Meaningful provider encounters**

Our school is committed to providing meaningful encounters to all pupils.

1 encounter is defined as 1 meeting/session between pupils and 1 provider.

Meaningful live online engagement is also an option at our school, for example, virtual work experience through Springpod.

### 3. Student entitlement

All students in years 8 to 13 at Dene Magna School and Sixth Form are entitled to:

- Find out about technical education qualifications and apprenticeship opportunities as part of our careers programme, which provides information on the full range of education and training options available at each transition point
- Hear from a range of local providers about the opportunities they offer, including technical education and apprenticeships, e.g. through activities and events such as assemblies, mock interviews, careers fairs and taster events
- Understand how to make applications for the full range of academic and technical courses

### 4. Management of provider access requests

#### 4.1 Procedure

The school offers a comprehensive Careers programme and an overview of this programme can be seen on the school website. Please speak to our Careers Lead to identify the most suitable opportunity for you. In accordance with the requirements of “Keeping Children Safe in Education” (September 2022) paras 302-311, for visitors that come into School to engage in regulated activity relating to Careers Guidance (e.g. Employers undertaking mock interviews) all visitor protocols (such as ID checks and signing in procedures) are followed and checks are made to ensure the visitor has the appropriate DBS and vetting/barring clearance. If a visitor does not have the appropriate vetting and barring checks in place they are accompanied by a member of staff at all times and a risk assessment is undertaken. Providers are welcome to leave a copy of their prospectus or other relevant course literature, and Employers are welcome to leave a copy of any promotional material with the Careers Lead to be displayed in the Careers Library.

A provider wishing to request access should contact Jo Rich, Careers Lead.

Telephone: 07490 392146

Email: [j.rich@denemagna.glous.sch.uk](mailto:j.rich@denemagna.glous.sch.uk)

#### 4.2 Opportunities for access

A number of events, integrated into our careers programme, will offer providers an opportunity to come into school to speak to students and/or their parents/carers:

	AUTUMN TERM	SPRING TERM	SUMMER TERM
YEAR 8	STEM Roadshow	National Apprenticeship Week National Careers Week	Groupwork sessions Opportunity True or False
YEAR 9	Inspiring the Forest Careers Event AxxCel Taster Day Meeting with careers adviser	National Apprenticeship Week National Careers Week Key Stage 4 options event	<b>No encounters</b>

	AUTUMN TERM	SPRING TERM	SUMMER TERM
YEAR 10	Work Experience Post-16 technical education options assembly with General Further Education College Meetings with Careers Adviser AxxCel Taster Day	National Apprenticeship Week National Careers Week Work Experience DM Careers Fair Technical/vocational tasters at local college/s, training providers Meetings with Careers Adviser	Work experience Technical/vocational tasters at local college/s, training providers Meetings with Careers Adviser Inspiring the Forest Careers Event Timetable Suspension Week Career related workshops 10 2 11 Life Skills Challenges
YEAR 11	Post-16 provider assembly Meetings with careers adviser	Mock Interviews DM Careers Fair Parents Evening Apprenticeships – support with applications Meetings with careers adviser	<b>No encounters</b> Confirmation of post-16 education and training destinations for all pupils
YEAR 12	Business Breakfasts Post-18 assembly – with higher and degree apprenticeship providers	Business Breakfasts DM Post 18 Careers Fair Bristol UK Uni & Apprenticeships Fair Meetings with careers adviser	Business Breakfasts Technical/vocational tasters at local college/s, training providers
YEAR 13	Business Breakfasts Meetings with careers adviser Mock Interviews Post-18 assembly – with higher and degree apprenticeship providers	Business Breakfasts DM Post 18 Careers Fair Meetings with careers adviser	<b>No encounters</b> Confirmation of post-18 education and training destinations for all pupils

Please speak to our Careers Lead to identify the most suitable opportunity for you.

These events will run in line with any measures related to public health incidents, including COVID-19.

#### 4.3 Granting and refusing access

Please contact our Careers Lead, Jo Rich: [j.rich@denemagna.gloucs.sch.uk](mailto:j.rich@denemagna.gloucs.sch.uk), Tel: 07490 392146 to discuss convenient times.

#### 4.4 Safeguarding

In accordance with the requirements of “Keeping Children Safe in Education” (September 2022) paras 302-311, for visitors that come into School to engage in regulated activity relating to Careers Guidance (e.g. Employers undertaking mock interviews) all visitor protocols (such as ID checks and signing in procedures)

are followed and checks are made to ensure the visitor has the appropriate DBS and vetting/barring clearance. If a visitor does not have the appropriate vetting and barring checks in place they are accompanied by a member of staff at all times and a risk assessment is undertaken.

Our safeguarding/child protection policy outlines the school's procedure for checking the identity and suitability of visitors: [https://docs.google.com/document/d/1hL5FH-MJH5ItPQwxWgNFebxsziPs\\_MJFhXLsxmnajk/edit](https://docs.google.com/document/d/1hL5FH-MJH5ItPQwxWgNFebxsziPs_MJFhXLsxmnajk/edit)

Education and training providers will be expected to adhere to this policy.

#### **4.5 Premises and facilities**

The school will make a suitable space available for discussions between the provider/employer and students, as appropriate to the activity. The school will also make available ICT and other specialist equipment to support provider/employer presentations. This will all be discussed and agreed in advance of the visit with the Careers Lead or a member of the SLT team.

A provider wishing to request access should contact Jo Rich, Careers Lead.

Telephone: 07490 392146

Email: [j.rich@denemagna.glous.sch.uk](mailto:j.rich@denemagna.glous.sch.uk)

Providers are welcome to leave a copy of their prospectus or other relevant course literature, and Employers are welcome to leave a copy of any promotional material with the Careers Lead to be displayed in the Careers Library.

#### **5. Previous providers**

In previous terms/years we have invited the following providers to speak to our pupils:

24x7 Gloucestershire
Aardman
Aberystwth University
AccXel Construction College
Apex Architecure
Army Careers Centre, Gloucester
ASK Apprenticeships
Atkins Ltd
Avara Foods
B&M
Bath Spa University
BBC
Beard & Tandy Development
University of Birmingham
Boom Satsuma
Borg Warner

University of Bristol
BT
Cardiff Metropolitan University
Cardiff University
Circle Square
Coventry Building Society
Coventry University
CREO Medical
Crowe LLP
DWP
Early Birds Nursery
EDF
Eunomia
University of Exeter
Gloucestershire County Council
GCHQ
GE Aviation
GET
Gfirst
GITEP
Gloucestershire Constabulary
Gloucestershire College
BT
Griffiths Marshall
Grows
Harrison Clark Rickerbys
Hartpury University
Hazelwoods
Hereford Arts College
Hydro Extrusions
ilateral
Imperial Hearing
Institution of Chemical Engineers
IQVIA
Jaguar Land Rover
Keele University
KPMG
KW Bell
Leeways
Loughborough University

MACE
Malvern Special Families
Medic Mentor
Medical Mavericks
Mira Showers
NatWest
NCC group
NHS (Gloucestershire Trust)
Operating Theatre Practitioners
Oxford Brookes University
Plymouth University
Prospects Training Services
Prostars/Forest Sports Education
Punchline
RAF Gloucester
Royal Agricultural University
University of Reading
Rolls Royce
Rupert Resources
Severn Trent
Simplicity
Somerville College Oxford
Sopra Steria
South Gloucestershire and Stroud College
Specsavers
SPP Pumps Ltd
Staffordshire University
Suntory
The Talent Foundry
Ultra Electronics
University of South Wales
University of Gloucestershire
University of Leicester
University of Nottingham
University of Warwick
University of the West of England
Versarien
University of Worcester
Wye Valley NHS Trust

## 6. Pupil destinations

In 2021, our year 11 pupils moved to a range of providers in the local area after school:

● Apprenticeship	5.92%
● Employment with training (other)	0.59%
● ESFA Funded work-based Learning	0.59%
● Further Education	49.70%
● Re-engagement provision	0.59%
● School Sixth Form	41.42%
● Seeking employment, education or training	1.18%

The latest published data for Pupil Destinations is for 2020 leavers showing:

98% of students from Dene Magna stayed in employment for at least 2 terms after key stage 4  
95% of students in the Local Authority stayed in employment for at least 2 terms after key stage 4  
94% of students in England stayed in employment for at least 2 terms after key stage 4

The Dene Magna Sixth Form opened in 2019 and, currently destination data for Post 18 School Leavers for this cohort has not been published. This will be added to this document when it is available.

Year 13 pupils from Dene Magna Sixth Form move on to a range of higher education providers, apprenticeships and employers.

## 7. Complaints

Any complaints related to provider access can be raised following the school complaints procedure: <https://drive.google.com/file/d/1-GC91gk1Al09-fndntejnw0sz799gx6e/view> or directly with The Careers & Enterprise Company via [provideraccess@careersandenterprise.co.uk](mailto:provideraccess@careersandenterprise.co.uk)

## 8. Links to other policies

Safeguarding/child protection policy:

[https://drive.google.com/file/d/19KSRObqDn1S1HO6fp7s60l\\_zlSy9x6-y/view](https://drive.google.com/file/d/19KSRObqDn1S1HO6fp7s60l_zlSy9x6-y/view)

Careers guidance policy:

<https://www.denemagna.co.uk/site/data/files/documents/careers/93337AD910685E69F3B17C5459A02D68.pdf>

Curriculum Intent:

<https://www.denemagna.co.uk/page/?title=RSHE&pid=321>

## 9. Monitoring arrangements

The school's arrangements for managing the access of education and training providers to students are monitored by Jo Rich, Careers Lead.

This policy will be reviewed by The Forest of Dean Trust,

At every review, the policy will be approved by the Trustee Board Annually.