

Covid-19



A Parent's/Carer's Guide for your daughter/son if they are either in self isolation or the school is closed.

Each day

- The school day will be 9.10 - 15.20 (periods 1 - 5) and students will be following their normal timetable during that time (including PE).
- Teachers will set up a Google Classroom for each class.
- Each student in that class will be sent an invitation (activation code) to join the class via Gmail. All parents/carers should ensure that their daughter/son has activated and joined all their classes.
- TAs will also be added to these groups to check progress of their named students and will be available to support children as they normally would.
- All work will be set up as documents and spreadsheets for students to work on and share with their teacher.

Each lesson

- Each student will log into Google Classroom and the teacher will check who is there via a greeting!
- Teachers will be there to facilitate and steer the lesson and support the class, sharing resources and activities. Lessons can be extended projects if they wish!
- Students will work on the G Suite ‘documents/sheets’, sharing live material and feeding back as appropriate. Deadlines for the work will be clear.
- Remember to use the “Classroom” for any questions or ask for other resources if needed.
- If your child is struggling, please email the teacher directly or reception@denemagna.gloucs.sch.uk.

Wellbeing during this difficult time

If you are feeling isolated, worried or are struggling in any way, please feel free to contact your Student Support Mentor below who will be able to offer you advice and support. Your wellbeing is still extremely important to us.

If a student is not seen to be responding in Google Classroom, you will receive an email or text message from the office to find out if you are ok and if we can help in anyway.

SSM	House	Email
Christina Freeman	Dowty	c_m_freeman@denemagna.gloucs.sch.uk
Tracey Hoare	Wilson	t.hoare@denemagna.gloucs.sch.uk
Rachel Beard	Jenner	r.beard@denemagna.gloucs.sch.uk
Jane Evenson	Foley	j.evenson@denemagna.gloucs.sch.uk
Kellie Beale	Designated Safeguarding Lead	k.beale@@denemagna.gloucs.sch.uk

What Parents/Carers need to do

- Parents/Carers should still notify our attendance officer of any student that has or is showing symptoms of the virus (this is to allow us to offer support if we can). Please do this via email on: m.bishop@denemagna.gloucs.sch.uk
- Parents/Carers should email reception@denemagna.gloucs.sch.uk for advice and guidance and to leave messages. This also includes technical issues you or your child may be encountering.
- It is important that Parents/Carers check for updates on both the website and Facebook. Please don't use Facebook for a dialogue, drop us an email!

In brief for students

1. Log onto Gmail and activate your Google Classroom classes.
2. Be ready to work on the G Suite - Docs, Sheets, Pages etc... Check your timetable and be ready to start work at the correct time.
3. Send your “greeting” to your teacher, to say that you are logged in and ready to learn.
4. Use the documents and worksheets as required. Remember to ask questions if you are stuck.
5. Go onto the next lesson at the appropriate time and identify (send your “greeting”) to let your teacher know that you have joined the class.
6. Enjoy the experience of real “online learning”.

In brief for parents/carers

1. Ensure that your child logs onto Gmail and activates their Google Classroom classes.
2. Check their timetable and remind them to be ready to start work at the correct time.
3. Encourage your child to drink plenty during the day and to stop for lunch.
4. If they finish their work, they have brought books home to read.

If your child is unwell and is unable to work, please email the attendance officer to let him know. He will then inform the teacher of their absence.

If you or your child is struggling with isolation, worry or any other concerns please email your son/daughter's SSM or our Designated Safeguarding Lead.